

Max-Planck-Institut für molekulare Biomedizin

Please note that the information presented here is intended only to convey a general overview of the relevant rules and regulations. Binding commitments are dependent on individual circumstances and cannot be entered into at this point.

Information for Doctoral Students

The Max Planck Institute for Molecular Biomedicine supports scientists from Germany and abroad who are studying for their doctorates. Support is dependent on the recipient making an active effort to attain a doctoral qualification.

Doctoral students will receive support within the context of temporary employment within the framework of the resources granted by our funding providers, the Institute management will decide upon the duration of support.

- **In principle**
 - the doctoral student will be integrated into the work of the Institute
 - in terms of the location, duration and scope of this employment, he or she will be expected to work as instructed
 - attendance is obligatory; vacations, work-related travel, etc, will require approval
- **Duration of doctoral studies**

As a matter of principle the Institute will provide support for three to four years.
- **Terms of employment**

The terms of employment will be as provided for by law.
- **Working hours**

Doctoral students are expected to concentrate all their efforts on preparing their dissertation and scientific work directly associated therewith. This will generally equate to the average weekly working hours for federal government employees (currently 39 hours).
- **Remuneration**

The monthly remuneration equates to 50% of the earnings of Pay Group 13 in Pay Zone West as per the civil service pay scale (TVöD). An annual special payment will be paid in application of the TVöD.
- **Tax / social security contributions**

Income tax is payable on the regular remuneration and any special payment. As employment earnings these sums are also liable in full for compulsory health, nursing care, pension and unemployment insurance.
- **Sickness**

In case of sickness, the remuneration will continue to be paid for the period and in the amount specified by law. The Continued Remuneration Act (Entgeltfortzahlungsgesetz) currently specifies that remuneration must continue to be paid for six weeks.
- **Vacation**

The holiday entitlement will be as specified by the Federal Holiday With Pay Act (BUrlG). According to Section 3 of the Act an annual minimum of 24 weekdays (20 working days) applies.
- **Acceptance of travel costs**

Insofar as travel is required to carry out the project on which the doctoral student is working, costs may be reimbursed as provided for by the Federal Travel Expenses Act (BRKG).

Important note!

General information on doctoral studies and procedures is also available on the Internet at:

- <http://www.phdnet.mpg.de>
- <http://bitesizebio.com/articles/pointers-for-new-graduate-students/>
- <http://bitesizebio.com/articles/10-dos-and-donts-for-phd-students/>